**Job Description Form**

**Employer Information:**

**Name:** Lakeland College **Address:** W3718 South Drive Plymouth, WI 53073

**Position**: Staff Photographer for the Mirror

**Supervisor**: Director of Student Publications or Mirror Adviser

**Reports to**: Vice President - Academic Affairs & Dean of the College

**Job Purpose**: Take photographs for The Mirror.

**Duties and Responsibilities**:

* Responsible for the majority of photographs published in the Mirror (print and online).
* Works with Editor-in-Chief to plan for coverage
* Available for most home sports events, major campus events, or as required.
* Works with Production Editor to edit and prepare photos for publication as needed.
* Responsible for helping to recruit staff members

**Job Qualifications**: Excellent photography skills, including composition and exposure. Knowledge of digital photo editing (Photoshop) is a plus. The person for this job is self-motivated, and always ready for unexpected photo opportunities.

**Length of Employment**: This varies throughout the academic year.